



**Requesting an Advanced Clinical Mentorship during LIC Clerkships**

Doing an ACM during LIC Clerkships requires approval from the Associate Dean for Medical Education (Clinical Curriculum) and requires significant lead-time as noted below. Students who complete the 12 weeks of ½ day a week sessions will receive one week of credit which will count towards the required 38 weeks of clinical electives.

**ACM Guidelines for both student and faculty sponsor:**

- The ACM is an optional experience. The ACM may not interfere with any mandatory clinical or didactic sessions during the Longitudinal Integrated Clerkship.
- **Please note: the Advanced Clinical Mentorship is not intended to be a shadowing experience. Students should, under appropriate supervision, take histories, perform physical examinations and participate in the diagnosis and management of patients.**
- The ACM must consist of exactly 12 half-day per week sessions at a single outpatient site.
- Students must complete an ACM within 24 weeks.
- If a student is unable to complete the ACM within this time period, the Office of Records and Registration will contact the student and ask for a plan of completion. This plan of completion requires approval from the Student Support committee. If approval occurs, the student must complete the ACM within the time window given.
- Should the student not complete the ACM within this time window, the student will be withdrawn from the ACM and no grade/credit will be awarded.
- At the end of the 12 sessions, the faculty sponsor will complete a student performance evaluation in Oasis. The student will complete a faculty teaching evaluation and course evaluation in Oasis.
- Only a Brown faculty member can sponsor the ACM
- Faculty can only sponsor one student per clinical session
- The student should work with and be supervised by only the ACM faculty sponsor so that the clinician gets to know the student well, and is able to write a letter of support for residency applications
- Students may each enroll and complete one ACM. If capacity allows and under extraordinary circumstances, students may request to enroll in and complete a second ACM. Such requests will be considered by the Student Support committee.

**Steps for Starting an ACM:**

- Find a Brown faculty member who will sponsor your ACM, keeping in mind that they can only sponsor one student at a time. Have them review the guidelines on this form and sign below.
- Complete the items listed below and email to Dr. Riese ([alison\\_riese@brown.edu](mailto:alison_riese@brown.edu)) and Dr. Mello ([mjmello@lifespan.org](mailto:mjmello@lifespan.org)) for their approval and signatures.
- The completed form must be submitted **at least 7 weeks prior** to the proposed start date.
- **Per AMS policy, you may not begin this experience until the registration is on your Oasis schedule.**
- You will receive a confirmation email once your request has been approved and is on your schedule.

Student Name \_\_\_\_\_

ACM Faculty Sponsor \_\_\_\_\_ Sponsor's Email \_\_\_\_\_

Faculty Sponsor's Clinical Department \_\_\_\_\_

ACM Start Date \_\_\_\_\_ ACM End Date \_\_\_\_\_



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List the reasons for requesting an ACM in year 3:

**For both the student and the Faculty Sponsor:**

**I have read and agree to the above-listed ACM Guidelines:**

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Faculty Sponsor Signature \_\_\_\_\_

Date \_\_\_\_\_

Course Director, Population and Clinical Medicine:

Request Approved

Request Denied

Date

\_\_\_\_\_

\_\_\_\_\_

Director, Master of Science in Population Medicine Program:

Request Approved

Request Denied

Date

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\_\_\_\_\_

Associate Dean of Medical Education:

Request Approved

Request Denied

Date

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