



Advanced Clinical Mentorship Request Form

Alpert Medical Students can complete an optional **advanced clinical mentorship** (ACM) in their 4th year of medical school. The ACM must consist of exactly 12 half-day per week sessions at a single outpatient site. Students who complete the 12 weeks of ½ day a week sessions will receive one week of credit which will count towards the required 38 weeks of clinical electives.

The ACM has the unique characteristic of running concurrently with other electives. Because the ACM is an optional experience, please note that requirements for non-ACM electives take precedence over the ACM. Proper planning and good communication with the course leaders of concurrent electives, as well as with your ACM faculty sponsor, is essential.

ACM Guidelines for both student and faculty sponsor:

- The student must complete the ACM within 24 weeks.
- **The Advanced Clinical Mentorship is not intended to be a shadowing experience. Students should, under appropriate supervision, take histories, perform physical examinations and participate in the diagnosis and management of patients.**
- If a student is unable to complete the ACM within this time period, the Office of Records and Registration will contact the student and ask for a plan of completion. This plan of completion requires approval from the Student Support committee. If approval occurs, the student must complete the ACM within the time window given.
- Should the student not complete the ACM within this time window, the student will be withdrawn from the ACM and no grade/credit will be awarded.
- At the end of the 12 sessions, the faculty sponsor will complete a student performance evaluation in Oasis. The student will complete a faculty teaching evaluation and course evaluation in Oasis.
- Only a Brown faculty member can sponsor the ACM
- Faculty can only sponsor one student per clinical session
- The student should work with and be supervised by only the ACM faculty sponsor so that the clinician gets to know the student well, and is able to write a letter of support for residency applications
- Student must ask permission from the course leader of any concurrent elective to be excused from scheduled activities
- **ACMs should not be done concurrently with a sub-internship**
- Students may each enroll and complete one ACM. If capacity allows and under extraordinary circumstances, students may request to enroll in and complete a second ACM. Such requests will be considered by the Student Support committee.

Please complete the following form, have it signed by your faculty sponsor, and submit to AMS-Records@brown.edu **no later than 2 weeks prior to the proposed start date of the ACM.** You will receive a confirmation email that your proposal has been approved. **Per AMS policy, you may not begin this experience until the registration is on your Oasis schedule.**

Student Name _____

ACM Faculty Sponsor _____ Sponsor's Email _____

Faculty Sponsor's Clinical Department _____

ACM Start Date _____

ACM End Date _____

Please note: **the student must complete the ACM within 24 weeks.** Should the student not complete the ACM within this time window, the student will be withdrawn from the ACM and no grade/credit will be awarded.

For both the student and the Faculty Sponsor:

I have read and agree to the above-listed ACM Guidelines:

Student Signature _____

Date _____

Faculty Sponsor Signature _____

Date _____